



The Summer SPIN

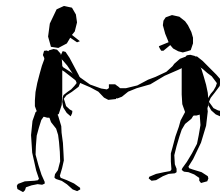


SFSP Training Updates

Here's what you need to know:

- This year, training for sponsors will be ongoing throughout the summer instead of only 1 training session at the beginning of the program year. These trainings will be in an online format and will not require travel. A list of training topics and dates will be included in the next SPIN Newsletter. Training is **mandatory** for all sponsors unless you are a school sponsor who operated SFSP (not SSO) last year.
- The online training module is ready to be published for sponsors who have not attended training at a live session. Sound quality issues have been holding up the release of the training module but we anticipate this will be resolved and available by next week. An email will be sent to all sponsors with instructions for accessing the presentation.
- CNIPS training was also completed for all sponsors through a combination of live and online training. All sponsors should listen to the recorded WebEx on the SFSP website if they haven't already. There was very important information provided on the sequence that the application must be completed and what will be required to be provided. You can access the recorded WebEx and access the user manual at <http://education.ky.gov/federal/SCN/Pages/2013-Summer-Feeding-Training.aspx>

SFSP Application and Agreement Updates



Here's what you need to know:

- Sponsors who currently do not have access to CNIPS and did not participate in the live SFSP CNIPS trainings must submit a security agreement in order to receive log in credentials to access the online system and the application.
- All sponsors must have a signed permanent agreement on file with SCN that identifies their participation in SFSP. The Support branch will be contacting sponsors who need to update their permanent agreements and sponsors who do not currently have an agreement on file.
- The sponsor application is available and ready **EXCEPT** for the checklist and downloadable forms. A recorded training will be provided on completion of the checklist items when the forms become available. All other areas of the application may be completed until this becomes available.
- Application deadline is 30 days prior to the start date of the program. No applications can be approved after June 15th.

Who do I contact?



Sponsors will no longer be assigned to a specific consultant, currently, sponsors should contact the following individuals:

- General program questions:
 - Cathy Gallagher: Ext. 4933 or Cathy.Gallagher@education.ky.gov
 - Jennifer Langfels: Ext. 4939 or Jennifer.langfels@education.ky.gov
 - SFSP Mailbox: kdesumme@education.ky.gov
- Technical questions for completing the application and troubleshooting issues in submitting the application in CNIPS:
 - Cathy Gallagher: Ext. 4933 or Cathy.Gallagher@education.ky.gov
 - Jennifer Langfels: Ext. 4939 or Jennifer.langfels@education.ky.gov
- Each application will be assigned to a SCN support staff for the initial approval and approval of updates once they are submitted. Responses to any communication received during the application approval should be directed to the person that contacted you. Once the application is approved they will no longer be assigned to that application and questions should be directed as indicated above.



Upward Bound Programs operating a camp in SFSP

SCN was asked by several Upward Bound Programs who operate camp sites in the SFSP to seek clarification from USDA regarding participant income eligibility. Only children who meet the income eligibility threshold of 185% of the national poverty level may be claimed for reimbursement at camp sites.

USDA's response is stated below:

Children enrolled in an Upward Bound Program are not automatically eligible to be claimed in a SFSP camp. Their Upward Bound application (or SFSP application) still must be reviewed in order to determine which children are income eligible. See the below guidance for more information:

<http://www.fns.usda.gov/cnd/summer/Administration/Policy/2003-2004/2004-05-26.pdf>

2013 Administrative Guidance for Sponsors (SFSP), page 29:

Other Income Eligible Programs

Sponsors may utilize income eligibility forms from other programs that base their eligibility on the same criteria as the SFSP, but should contact the State agency to verify that the same thresholds and definitions are used for both programs. For example, sponsors can use documentation of income-eligible Upward Bound participants, provided and certified by an Upward Bound grantee, to document the eligibility of closed enrolled sites, or residential or non-residential camps. Upward Bound income applications may be used in lieu of the SFSP application to determine income eligibility for all SFSP participants since both programs have an income eligibility threshold of 185 percent of the national poverty guidelines (SFSP Memorandum: Eligibility of Upward Bound Sites, May 26, 2004).

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